



University of Southern Indiana
8600 University Blvd
Evansville, IN 47712-3597

Date: 1-30-14	Proposal: Conference Center Site Soil Borings 14-24-92228-03140-R10731
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REQUEST FOR PROPOSAL	Proposal Due Date/Time: Due 2-11-14 / 2PM CST	
Procurement Services Contacts: D. Weigand 464-1982 B. Weinzapfel 464-1847	Fax No. 812-461-5275 Requisition Number R0010731	Payment Terms N-30 Vendor I.D. No.

THIS IS NOT AN ORDER

Vendor
Indiana Department of Administration
Jessica Thayer
402 W Washington Street, Room W469
Indianapolis, IN 46204

Return To
Dan Martens, Director of Procurement
University of Southern Indiana
Procurement Services
8600 University Blvd.
Evansville, IN 47712

GENERAL INSTRUCTIONS TO PROPOSERS
USI proposal form must be returned to:
PROCUREMENT SERVICES, DAN MARTENS

dmartens@usi.edu, Fax: 812-461-5275

Late submissions will NOT be considered in proposal analysis.
Non-sealed proposal form may be faxed or emailed and original sent by mail.

...Give the name, email, phone & fax number
of the person to contact regarding questions
about this quote request

Name ()
Email ()
Phone () Fax ()

...Please direct any questions concerning this proposal to:

Mike Jones,
University of Southern Indiana,
8600 University Blvd., Evansville, IN 47712.
Telephone no. (812) 465-1231
Email: mwjones@usi.edu

...Quote form must be returned to **Dan Martens- PROCUREMENT SERVICES.**
Late submissions will NOT be considered in bid analysis.

...Insurance Certificate naming USI as "Additional Insured" is to be included in bid package.

PROPOSAL DETAILS

No.	Quantity	Unit	Description	Unit Price	Extension
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Conference Center Site Soil Borings

1	1	LOT	<p>Base Bid:</p> <p>Provide all labor, material and equipment to perform subsurface explorations at nine (9) locations on the University of Southern Indiana Campus in conjunction with the Conference Center project.</p> <p>Subsurface exploration shall be approximately located per attached sketch and shall include the following:</p> <p>Six (6) borings at the building. Three (3) borings at the parking lot and driveway. Depth of the borings at the building shall be 30 feet or refusal. Depth of one of the building borings shall be as required to determine seismic site classification. Depth of the borings for the parking lot shall be 15 feet. Standard blow counts at 5 foot intervals. Description of soil and location of any layer changes. Recommendation of foundation type. Allowable bearing pressure for shallow spread foundation system. Seismic site classification.</p>		
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If no proposal to be submitted,
mark "NO PROPOSAL", sign and return
to remain on future mailing list.

Signature: Deborah Weigand Date: 1-30-14
Official Procurement Services Officer

A. General Terms and Conditions

1. Prices to include F.O.B. University of Southern Indiana.
2. The University of Southern Indiana is a political subdivision of the state of Indiana and is not subject to state sales tax. A tax exemptions certificate will be sent upon request.

B. Terms/Shipping (VENDOR: PLEASE COMPLETE THE FOLLOWING)

1. Prices are firm for _____ days
2. Expected terms are Net 30, if not, please indicate here: _____

C. Minority Business Information (VENDOR: PLEASE COMPLETE THE FOLLOWING)

1. Is your business a certified minority?
Yes _____ No _____
2. If yes, how certified: _____

Company Name: _____

Authorized company signature: _____

Printed name: _____

For questions arising from this proposal request, please complete:

Contact Person Name: _____

Contact Person Telephone: _____

NONDISCRIMINATION. The seller, or its subcontractor, if any, shall not discriminate against any qualified employee or applicant for employment to be employed in the performance of this contract, with respect to hire, tenure, terms, conditions or privileges of employment or any other matter directly or indirectly related to employment because of race, color sex, national origin or ancestry. The seller, or its subcontractor, if any, agree to comply with all provisions contained in the Equal Opportunity Clause, quoted in Executive Orders No. 11246 and No. 11375, and contained in the Indiana Civil Rights Law quoted in JC 1971, 22-9-10, as amended and hereby incorporated in this request for proposal by reference. As used therein the work "contractor" shall be deemed to mean "seller" and the work "contract" shall refer to the request for proposal. In addition, the seller shall cause this Equal Opportunity Clause to be included in the subcontracts or purchase order hereunder unless exempted by rules, regulations and orders of the Secretary of Labor issued pursuant to Section 204 of the Executive Orders No. 11246 and No. 11375 as amended.